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December 14, 2010

## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

#33 DECEMBER 14, 2010

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

**APPROVAL TO EXECUTE AFFILIATION AGREEMENTS WITH VARIOUS PUBLIC AND  
PRIVATE EDUCATIONAL INSTITUTIONS  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

### SUBJECT

Request approval to execute Affiliation Agreements with various public and private educational institutions for the continued provision of undergraduate training programs and advanced level training programs at various Department of Public Health facilities and/or programs.

### **IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve and instruct the Director of the Department of Public Health (DPH), or his designee, to execute Affiliation Agreements with the public and private educational institutions identified in Attachment A, for the provision of training programs for affiliate's undergraduate students at various DPH facilities and/or programs, effective upon execution by both parties, but no sooner than Board approval, with no monetary payment between the parties.
2. Approve and instruct the Director of the Department of DPH, or his designee, to execute Affiliation Agreements with the public and private educational institutions identified in Attachment A, for the provision of clinical field work experience for affiliate's graduate or advance level students, under the preceptorship of qualified DPH staff approved by the affiliate and Director of DPH, or his designee, at various DPH facilities and/or programs, effective upon execution by both parties, but no sooner than Board approval, with no monetary payment between the parties.
3. Approve and instruct the Director of the Department of Public Health (DPH), or his designee, to

execute Affiliation Agreements with the public and private educational institutions identified in Attachment B, for the provision of training programs for affiliate's undergraduate students at various DPH facilities and/or programs, effective upon execution by both parties, but no sooner than Board approval, with no monetary payment between the parties.

4. Delegate authority to the Director of DPH, or his designee, to: a) execute future Affiliation Agreements with various public and private educational institutions, as needed, subject to review and approval by County Counsel and the Chief Executive Office (CEO) Risk Management (RM) Operations; b) amend existing or future Affiliation Agreements, as necessary, to add or remove training programs, subject to review and approval by County Counsel and CEO RM; c) periodically update the Los Angeles County (County) contract provisions in the Affiliation Agreements(s), as necessary, upon recommendation by County Counsel and CEO RM to revise or add County-mandated provisions; d) terminate any existing and future Affiliation Agreements, when necessary upon notification to County Counsel and CEO RM; and e) include mutual indemnification language in future Affiliation Agreements with private and public educational institutions and/or graduate or advanced level training programs, at County's sole discretion, subject to review and approval by County Counsel and CEO RM.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

DPH is currently included in the Department of Health Services' Affiliation Agreements with public and private educational institutions for the provision of undergraduate training programs using a form Affiliation Agreement. DPH is requesting approval to enter into new Affiliation Agreements for various DPH facilities and/or programs. Under the agreements, the affiliates will continue to send undergraduate level students to DPH facilities and/or programs, accompanied by an instructor from the affiliate institution. Recently, DPH facility staff as well as the affiliates requested an expansion of the scope of the agreements in order to allow graduate or higher level students to obtain the practical clinical work experience required as part of their course study. In these instances, the student will not be accompanied by an instructor and will obtain experience under the preceptorship of pre-approved, qualified DPH staff.

In addition, DPH's Nutrition Program has been an official community nutrition training site for various American Dietetic Association accredited internship programs throughout Los Angeles County. For accreditation purposes, a Nutritionist II from Public Health's Nutrition Program has been recognized by the affiliates to act as instructor while the interns are assigned to the Nutrition Program. In these instances, the student will not be accompanied by an instructor (Attachment B identifies the list of affiliates for the Nutrition Program).

Approval of the recommendations will allow DPH to expeditiously administer the Affiliation Agreements, subject to review and approval by County Counsel and CEO RM.

#### **Implementation of Strategic Plan Goals**

The recommended actions support Goal 4, Health and Mental Health, of the County's Strategic Plan.

#### **FISCAL IMPACT/FINANCING**

There is no monetary payment between the parties under these Affiliation Agreements.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Affiliation Agreements benefit the County as well as the educational institution. Students assist in providing medical care at various DPH facilities and/or programs at no monetary cost to the County. The programs also assist in recruiting trained health professionals who become familiar with County programs and services through the training programs. Expanding the scope of the Affiliation Agreements to graduate and higher level students will also provide additional patient care resources for DPH.

### **Undergraduate**

Your Board has previously approved Affiliation Agreements between the County and various public and private educational institutions authorizing teaching institutions to utilize County facilities to provide educational experience to undergraduate students seeking credentials in the health professions. The use of these Affiliation Agreements, which involves no monetary payment by either the County or the affiliates, allows students to obtain observational and clinical experience in various health care disciplines at DPH facilities and/or programs under the direct supervision and instruction of the affiliated institutions. The affiliate school will continue to be required to send an affiliate instructor with undergraduate students attending a career college or working towards a two-year degree who have not completed their academic courses, with the exception of DPH's Nutrition Program. The Nutrition Program has been recognized by the affiliates to act as instructor while the interns are assigned to the program.

### **Graduate or Advanced Level**

When the graduate students have already completed their academic courses and are required to complete a clinical rotation before taking the California State Board Exams, the County will waive any contractual requirement for the affiliate school to send an affiliate instructor with the graduate student during the practical clinical work experience rotation. The clinical field work experience for affiliate's graduate or advance level students will be provided under the preceptorship of qualified DPH staff approved by the affiliate. The affiliate and the County mutually agree that the affiliate will be responsible for ensuring that the practical field work experience at DPH facilities and/or programs is consistent with the educational institution's program requirements.

The recommended agreements will be reviewed and approved as to form by County Counsel and CEO RM prior to distribution to the public and private educational institutions.

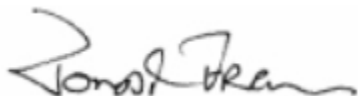
Attachments A and B provide additional information.

## **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of these actions will allow DPH to continue to allow affiliate's students to obtain observations and clinical experience at DPH facilities and programs and assist in recruiting affiliate's

students trained in various disciplines into the County health care system.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jonathan E. Fielding". The signature is fluid and cursive, with a large initial "J" and "F".

JONATHAN E. FIELDING, M.D., M.P.H.  
Director and Health Officer

JEF:rm

Enclosures

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

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